

DATE

County Board

To whom it may concern;

Pursuant to the state open records law, 5 Ill. Comp. Stat. 140/1 to 140/11.5, I write to request access to and a copy of:

I. Any contracts and/or agreements between the County and any lobbyist, lobbying firm or law firm that performs or performed lobbying work on behalf of the County or county board since Jan. 1, 2005.

II. Any and all invoices or bills sent to the County or county board by any lobbyist or any of the lobbying-related entities referenced in item 1 since Jan. 1, 2005.

III.. Records of any disbursements since Jan. 1, 2005 to any lobbyist or to any of the lobbying-related persons or entities referenced in item 1.

IV. Any record, document, contract, letter, memoranda or e-mail sent or received by any employee of the County since Jan. 1, 2009, pertaining to or referencing any lobbyist or any of the lobbying-related entities referenced in item 1, or which pertain to or reference relationships with individuals or groups who advocate on behalf of or represent the county or county board, including but not limited to the Metro Counties of Illinois, United Counties Council of Illinois, Illinois Association of County Board Members, National Association of Counties, or any of those associations' representatives.

V. Records indicating all disbursements, including dues payments or other membership-related fees, made since Jan. 1, 2005, to any group, organization or association of which the County or any of its employees is or was a member, or to which the County otherwise remitted funds. Those groups are intended to include, but are not limited to, the Metro Counties of Illinois, United Counties Council of Illinois, Illinois Association of County Board Members, National Association of Counties.

VI. Any other records pertaining to or indicating the County's membership in any other group, organization or association, or the membership of any county employees in any group, organization or association.

VII. All e-mail and/or other written correspondence between any county employee and any lobbyist or lobbying-related entity since Jan. 1, 2009.

VIII. All e-mail and/or other written correspondence between any member of the county board and any lobbyist or lobbying-related entity Jan. 1, 2009.

IX. Any and all invitations, on paper or in electronic format, to any and all legislative receptions that have been sponsored, funded or otherwise underwritten in whole or in part by the county, along any records indicating the costs incurred for those receptions from January 1, 2005 to January 1, 2009.

If the county or county board has these forms and data in an electronic format, I request that these be provided to me electronically on a CD-ROM or through e-mail in a common editable format (such as .xls or .txt). Please provide an index for the data. Please notify me of any fees before completing my request, and please provide an invoice indicating the charges for each document. If your agency does not maintain these public records, please let me know who does and include the proper custodian's name and address.

As provided by the open records law, I expect your response within five (5) working days. See 5 Ill. Comp. Stat. 140/3(c).

If you choose to deny this request, I request a written explanation for the denial including a reference to the specific statutory exemption(s) upon which you rely. I also expect that you release all segregable portions of all otherwise exempt material

Thank you for your assistance.

Sincerely,

Diana Lopez
Senior Editor of Government Lobbying
Sunshine Review
dlopez@sunshinereview.org